

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 9, 2023**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 9, 2023. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, Ph.D., MAI, Vice-Chair
Vivian R. Ingersoll, MA, Assessor (Via Telecommunication)
Joseph Kusmik, MA, Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 3/9/23 Agenda had been received and he called for a motion for Approval of the 3/9/23 Agenda, made by Jim Vernor and Vivian Ingersoll, seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair asked if there were any additions or corrections to the Minutes of our last meeting, and after hearing none, he called for a motion to approve the Minutes of 2/23/23. Jim Vernor made a motion to Approve the Minutes of 2/23/23, seconded by Joe Kusmik. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

FROM THE CHAIR

The Chair welcomed back the Recording Secretary, Teresa Nealey. He said she was missed and that prayers will continue for her husband, Cedric.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations in batches 1 through 27. Vivian Ingersoll made a motion to approve all Personal Property batches 1 through 11, seconded by Jim Vernor. The motion carried unanimously.

After discussion, the Chair called for a motion to approve Staff Recommendations in batches 12 through 27, made by Jim Vernor and seconded by Joe Kusmik. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks previously sent an email to the Board members regarding the information on HB264. He gave highlights on this bill on how it will impact how we perform our duties.

The Chair commended Calvin Hicks on the outstanding job he did on the 2023 Budget. Calvin Hicks, in turn, thanked the Board members for their support.

DATA CLOUD MOBILE ASSESSOR DEMONSTRATION

Brian Jennings and Albert "Terrell" Johnson gave a thorough demonstration of the Data Cloud Mobile Assessor. The Board members were very impressed with it and thanked them for their time.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, made by Joe Kusmik and seconded by Jim Vernor. The meeting adjourned at 11:24 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 3-23-23