



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Minutes - Draft

### OPS-County Operations Committee

---

Tuesday, March 16, 2021

1:00 PM

---

*This meeting will be conducted via teleconference (Zoom.) Simultaneous public access to the meeting will be available (1) via live stream on DCTV's webpage, (2) on DCTVChannel23.TV*

Meeting Started At: 1:00pm

Attendance: Commissioners Terry, Bradshaw, Patrick, Cochran-Johnson, Rader

**Present**      3 - Commissioner Ted Terry, Commissioner Steve Bradshaw, and  
Commissioner Robert Patrick

#### I. MINUTES

**2021-2297**      Commission District(s): All Districts  
Minutes for the March 2, 2021 County Operations (OPS)  
Committee Meeting;  
**MOTION was made by Robert Patrick, seconded by Steve  
Bradshaw, that this agenda item be approved. The motion  
carried by the following vote:**

**Yes:** 3 - Commissioner Terry, Commissioner Bradshaw, and  
Commissioner Patrick

#### II. DISCUSSION

Green Policy Ad-Hoc Committee Discussion

*-this ad-hoc committee will target two key milestones: (1) the completion of the County's ARC Green Communities submission prior to Earth Day 2021, and (2) the completion the more detailed policy list between the ARC submission and end of 2021.*

*-Question RP: was there some type of energy policy discussed?*

*Gordon Kenna: there have been several opportunities identified regarding updates such as implementing LED lighting in County-owned parking garages rather than current HID lighting, which would have a payback period of about 18 months. This is a first-step approach to addressing larger energy opportunities in the County*

*-Commissioner Bradshaw suggests email sent out from Commissioner Terry soliciting colleagues to join the ad-hoc committee membership*

*-SB: Motion to walk-on for Tuesday's BOC meeting with a substitute provided at the meeting*

*Second RP*

*Vote: yes unanimous*

### Orange County Elections Report and Working Group Discussion

*-updates provided from Commissioner Terry on recent visit to Orange County Registrar of Voters*

*-discussion of DeKalb Stakeholder Working Group on Elections*

*-Question SB: what is Orange County's operating budget for their Board of Elections?*

*TT: their budget is substantially larger, as is the population of the county itself*

*-SB: regarding our DeKalb County Board of Elections, are there term limits for members?*

*TT: there are no term limits*

*-Question JR: this year all of their voting was by mail?*

*TT: they are required to send ballot and voter-guide by mail to voter, but voters can submit the ballot itself in person*

*-Question JR: do the voter centers remain open all year? Or do they only setup during the election cycle?*

*TT: almost all locations are setup during the election cycle*

*-Question JR: are there other services offered in the voting center other than marking the ballots, but also information resources or co-located with a government service center?*

*TT: currently unsure as to the additional purposes*

*-JR: Commissioner Davis-Johnson has expressed interest in joining the Stakeholder Working Group on Elections*

*-LCJ: I am also interested in joining this ad-hoc committee; the model in Orange County is exceptional, especially regarding citizen engagement. We must ensure best practices as it relates to voting in DeKalb County*

*-SB: next steps should be discussed with legal first before taking action*

*V Ernstes: these will be added to the BOC agenda this coming Tuesday 3/23, so it would be better to walk on to the BOC agenda this Tuesday and take action on Tuesday for Green Communities submission, and defer the Elections Working Group to a later date to be heard at a later date*

*-SB: Motion to walk-on for Tuesday's BOC meeting with a substitute provided at the meeting*

*Second RP*

*Vote: yes unanimous*

### III. AGENDA ITEM

*New Agenda Items:*

2021-2070

Commission District(s): All  
CO - Change Order No. 3 to Contract No. 1145455 for Plumbing Services (Annual Contract with 2 Options to Renew): for use by Facilities Management (FM). Consists of the Consent to Assignment to transfer the remaining balance and contract terms to J2 Connect, Inc. No change in the contracts' terms, conditions, or prices. Amount Not To Exceed: \$250,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-Question SB: does J2 cover all DeKalb buildings? K Buford: yes it does*

2021-2180

Commission District(s): ALL  
REN - Purchase, Delivery, Installation, Maintenance & Repair of Propane Fuel Tanks (Annual Contract - 2nd of 2 Options to Renew): Contract No. 1157606 for use by Public Works-Fleet Management. This contract consists of purchasing and delivering propane gas to propane tanks at various locations in the County. Awarded to: Blossman Gas Inc. of Georgia. Amount Not To Exceed: \$105,000.00.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2184](#)

Commission District(s): All  
CA - Cooperative Agreement for Kronos Technical Software and Equipment Support Services: for use by the Department of Innovation & Technology (IT). Consists of piggybacking off the competitively let OMNIA Partners Contract No. 18220 for the upgrade of the Kronos clock to the proximity/smart card terminal. Amount Not To Exceed: \$378,457.05.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2188](#)

Commission District(s): ALL  
REN - Parts for Vehicles and Off Road Equipment (Annual Contract - 2nd of 2 Options to Renew): Contract Nos.: 1161364, 1161368, 1161373, 1161374, 1161376, 1161398, 1161405, 1161410, 1161412, 1161416, 1161537, 1161550, 1161558, 1161561, 1161573, 1161583, 1161585, 1161740, 1161775, 1161873, 1161676, 1161681, 1161732, 1161737, 1161784, 1162566, 1161777, 1161788, 1161791, 1161757, 1161794, 1161802, 1161807, 1161808, 1161735, 1161904, 1161997, 1162003, 1161999, 1161898, 1161909, 1161906, 1161919, 1161920, 1161980, 1161994, 1161947, 1161929, 1161982, 1161923, 1161916, 1161710, 1161983 and 1161731 for use by Public Works - Fleet Management, the Department of Watershed Management, Police Services, Marshal's Office and Fire & Rescue. These contracts consist of repair parts for all types of vehicles & equipment. Awarded to: (54 vendors, please see Recommendation below). Total Amount Not To Exceed: \$4,405,000.00.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-currently in OIIA for auditing

[2021-2220](#)

Commission District(s): All  
CO - Change Order No. 3 to Contract No. 1070633 for the Purchase of New Computers, Laptops, Scanners, and Accessories: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the Statewide Contract (SWC) No. 99999-SPD-SPD000161-004 to purchase new computers, laptops, scanners and accessories utilized by all County departments. Awarded to Dell Marketing, L.P. Amount Not To Exceed: \$1,000,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2237](#)

Commission District(s): ALL  
REN - Tire Services (Annual Contract-2nd of 2 Options to Renew): Contract Nos.: 1161061, 1161223, 1161054, and 1161072 for use by Public Works-Fleet Management. These contracts consist of outside tire repair services to include foam filled tires with installation. Awarded to: Southern Tire Mart, LLC., Setco, Inc., Atlanta Commercial Tire, and Action Tire. Total Amount Not To Exceed: \$465,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2337](#) Commission District(s): ALL  
REN - Development of Cost Allocation Plans for DeKalb County (Annual Contract - 1st Renewal of 4 Options to Renew): Contract No. 1193275 for use by the Office of Management & Budget (OMB). This contract consists of providing professional services for overhead and administrative cost studies for all County programs. Awarded to MGT of America, Inc. dba MGT Consulting Group. Amount Not To Exceed: \$117,000.00.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

*Airport Items:*

[2021-2250](#) Commission District(s): 1 and 6  
Standardized Office Space Agreement with Trinity Development Group, Inc. There is no cost to the County.

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

*-Question TT: the standard lease agreement is for how long?*

*Mario Evans: 2 years with renewals*

*M Evans: we abut to district 1, as the majority of resident comments/complaints come from that district*

*-Question TT: how is the master plan coming?*

*M Evans: we are finalizing the last chapters of the master plan, as well as the ALP which is a sizable document as well*

[2021-2257](#) Commission District(s): Commission Districts 1 & 6  
Termination of Standardized T-Hangar Lease Agreement with Destine Schnyeder

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2259](#) Commission District(s): Commission Districts 1 & 6  
Termination of Standardized T-Hangar Lease Agreement with Kyle Collins

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2261](#) Commission District(s): Commission Districts 1 & 6  
Termination of Standardized T-Hangar Lease Agreement with Robert Blazer

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2262](#) Commission District(s): Commission Districts 1 & 6  
Termination of Standardized T-Hangar Lease Agreement with Robert Isherwood

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

[2021-2263](#)

Commission District(s): Commission Districts 1 & 6  
Termination of Standardized T-Hangar Shop Space P Lease  
Agreement with Nathan A. Kimble

**MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/23/2021. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

-no additional information requested

Meeting Ended At: 2:06pm

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes: 3 - Commissioner Terry, Commissioner Bradshaw, and Commissioner Patrick**

---

Barbara H. Sanders-Norwood CCC, CMC