



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Minutes

OPS-County Operations Committee

Tuesday, April 19, 2022

1:00 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 1:00 pm

Attendees: Commissioners Davis Johnson, Bradshaw, Patrick, Terry, Johnson, Cochran-Johnson

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Steve Bradshaw, and Commissioner Robert Patrick

I. MINUTES

2022-1500 Commission District(s): All Districts
Minutes for the April 5, 2022 County Operations (OPS) Committee Meeting;

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

II. DISCUSSION

Elections Operations

-presentation provided by VRE Director Keisha Smith

-Question MDJ: Are any of the polling sites we've utilized in the past closed?

K Smith: yes some of them are closed due to various reasons; for some it was due to changes in the law. There were cases where polling places were combined into one place. We have the information of the changes online.

-Question MDJ: would it be possible to have a large visible sign that says that 'this location is closed' and voters can vote at a specific location?

K Smith: yes, we are working with our marketing firm Profile PR to locate the signage and place it accordingly

-Question MDJ: regarding early voting, 5pm is the maximum time on Sunday?

K Smith: yes there are limited hours. It is 12pm - 5pm on Sundays

-Question MDJ: will the voter files be updated to reflect the newly adopted districts? When will that be?

T Hart: the redistricting process has been completed and all registration has been updated to the current districts after redistricting

-Question MDJ: so all voters can go online now and see what precincts they are in?

T Hart: The Secretary of State is working on the MyVoterPage website. If they call our office we will give them the correct information, and either email them or mail them the correct precinct card

-Question SB: regarding the financials, are you making a financial ask of us today?

K Smith: I am bringing it to your attention; we have May 2nd as the official date for early voting. If we can work with the Administration to ensure adequate funding then we will do that

-Question SB: is an agenda item necessary for the funding?

Z Williams: if it's necessary to bring forward an item then we can work with the Elections office to do that

-Question RP: do we have a time frame of knowing when this is a formal ask?

Z Williams: they have identified that this is the need; whether this requires augmented the budget now those are mechanics that we will work throughout

-TT: I would encourage us to go beyond the \$15/hr. The current living wage is \$16.92 in the Atlanta area. We will need a more competitive market for election day workers and those doing those jobs. I would be in favor of some sort of higher escalation of wages and further incentivizing those who return to work so that we can have some retention

-MDJ: thank you Ms. Smith and the Board of Elections for what you all are doing. Many of this is gradual and can't be done at once. We're showing a good faith effort, and I understand wages. We are taking the steps but we have numerous things to look at regarding elections. I can appreciate Commissioner Terry's comments and that may require further dialogue. We will invite you all back before there is a need for elections, to address any questions that you all would be the source to answer. We appreciate what you are doing so the residents of DeKalb can have easy, accessible means to vote

-Question JR: I want to affirm that we are over a month away from voting. Does the VRE have the opportunity to advertise these positions with the higher compensation? Is there anything else that needs to be done to advertise those jobs?

N Jester: we've discussed the need to have a sit down with COO Williams, so that whatever mechanisms need to happen will internally get done. To your question on impediments, no and we can get started. Mr. Williams perhaps you and I and the team can get together to discuss internal needs

-Question MDJ: so we're in a position to tell people they will get \$15/hour if they sign up?

N Jester: I think that's certainly the will of our board

-D Smith: if there is support of those wages then we can go ahead and move forward on that now. The state is having a variety of challenges on their systems - one is with the Secretary of State's system that have caused challenges and delays for elections officials around the state. We encourage voters if they have questions to double check their information. Secondly, the precipitous drop-offs in registrations among people who are getting drivers licenses for the first time. Double check with your residents to ensure they are registered to vote appropriately, especially those who just received their driver's license. Regarding absentee voting, there will be an ID requirement when voters return their ballots. We wouldn't be surprised with a drop-off in absentee voting as a result in the changes within SB 202. we are appreciate your patience as we start to get more disciplined around operational and administrative requirements of managing the department. If you have any questions please feel free to reach out to Director Smith or to us.

III. AGENDA ITEM

New Agenda Items:

[2022-1283](#)

Commission District(s): All
CO - Change Order 1 to Contract No. 1225324 for Annual Network Equipment Maintenance and Support: for the use by the Department of Innovations and Technology (IT). Consists of the license and hardware to expand the capacity of the CommVault Backup system and Service. Awarded to Prosys Information Systems, Amount Not to Exceed: \$691,527.57.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

[2022-1361](#)

Commission District(s): ALL
REN - On-Call Painting and Wallpapering Services (Annual Contract - 1st Renewal of 2 Options to Renew): Contract Nos.: 1251855 and 1252009 for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA), Watershed Management (DWM), and Fire Rescue Services (FR). These contracts consist of providing painting and wallpapering services at County-owned facilities. Awarded to A&D Painting, Inc. and Cleanstar National, Inc. Total Amount Not To Exceed: \$1,315,000.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

2022-1391

Commission District(s): All

CA - Cooperative Agreement for Juniper Networking Equipment: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let Statewide Contract (SWC) No. 99999-SPD-T20120501-0013 for the purchase of fifty (50) Juniper EX3400-48P switches with redundant power supplies to replace end of life hardware around various locations within the County. Awarded to Layer 3 Communications, LLC. Amount Not To Exceed: \$215,298.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

-Question MDJ: when you say end of life that means they no longer work?

J Matelski: After 5-7 years they do fail and we are ensuring we stay ahead so this hardware doesn't fail in use

2022-1397

Commission District(s): All

RA- Ratification of PO No. 1284823 for the Vote-by-Mail Packets (Emergency): for use by the Department of Voters Registration. Consists of the ratification of the purchase of the Vote-by-Mail Packets. Recommend approval to ratify the emergency purchase from Fort Orange Press Inc. Amount Not To Exceed \$220,515.75.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by VRE Director Smith

-Question MDJ: some of that will be the ratification of the work that has been done, and some will be for future work?

K Smith: if needed they will process additional ballots; but this is for the initial costs associated with mailing the ballots

-Question MDJ: so this item is for the ratification of work that has already been done?

K Smith: yes it is

-TT: I appreciate the Elections communications department for sending the totals of those voting by mail. The numbers are down, is that a trend from previous elections cycles?

K Smith: currently we are assessing that; I will provide that information to you regarding previous trend data

[2022-1409](#) Commission District(s): ALL
LB - Invitation No. 21-101471 - 20 Ton Tag Trailer: for Public Works-Fleet Management to be used by The Department of Watershed Management (DWM). Consists of eight (8) 20 ton tag trailers for the purpose of transporting equipment to and from jobsites. Recommend award to JME Sales Inc. Amount Not To Exceed: \$168,000.00.
MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Vernetha Halls of Fleet Management

[2022-1418](#) Commission District(s): ALL
SS - This Sole Source for Microsoft Unified Support: for the Department of Innovation and Technology (DoIT). Consist of the purchase of Microsoft support services that are comprised of a comprehensive support solution that helps reduce cost, enhances productivity, and uses technology throughout the IT lifecycle. Awarded To: Microsoft Corporation. Amount Not To Exceed: \$338,491.00.
MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

-Question MDJ: how long is this contract for?

J Matelski: I believe it's for 1 year; this is our annual additional support with them

2022-1421

Commission District(s): ALL
COOP - Cooperative Agreement for Maintenance, Repair and Operations (MRO) Supplies, Parts, Equipment, Materials, and Related Services: for use by the Departments of Facilities Management (FM), Watershed Management (DWM), Recreation, Parks, and Cultural Affairs (RPCA), Police Services (PS), Property Appraisal & Assessment, Fire Rescue (FR), Sanitation, Beautification (PWB), Voter Registration and Elections (VR&E) and Fleet Management. Awarded to W. W. Grainger, Inc. Amount Not To Exceed: \$2,731,361.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

-Question MDJ: I see that Fire Rescue is requesting \$150,000. is that for products or making improvements/repairs?

K Buford: yes; Fire dept uses Granger to make these requests for services

-Question MDJ: The \$3000 general operating is for what exactly?

K Buford: I would say that in Appraisals is for supplies; I can't say what exactly the products that is for due to how broad Granger's products are. Granger has made the assertion that they can provide a lot for us; during the pandemic we saw that Granger could provide more than our previous services, so this request is to increase those services

-Question MDJ: could you explain what has changed for the increase?

Speaking for Facilities, we are looking to purchase more from Granger; they are giving us good pricing on equipment such as repair and power tools, PPE equipment, things we use on a daily basis. They have a warehouse close to us and allow us a fast way through. Granger has made it more convenient and stocks things we need on an everyday basis, so that is why we have increased our ask

2022-1427

Commission District(s): ALL
SS-Sole Source for Hewlett Packard Enterprise (HPE) Company Software, License, Server, and Maintenance Support Agreement: for use by the Department of Innovation and Technology (IT). Consists of providing proprietary hardware and software maintenance and software licenses needed to support all County business units by logging and archiving data storage and education hours. Awarded to Hewlett Packard Enterprise Company. Amount Not To Exceed: \$251,727.12.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

2022-1429

Commission District(s): ALL

CA- Cooperative Agreement for McAfee Essential Success and MVISION: for use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let Statewide Contract (SWC) No.99999-SPD-SPD0000060-0003 for the maintenance and support of the County's software system. Awarded to SHI International Corporation. Amount Not To Exceed: \$167,281.69.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

2022-1436

Commission District(s): ALL

CA - Cooperative Agreement Ansible Automation: for the use by the Department of Innovation and Technology (DoIT). Consists of piggybacking off the competitively let GSA Contract No. GS-35F-0119W for the creation of new accounts for new employees in association with CV360 human resources system. Awarded To Emergent, LLC. Amount Not To Exceed: \$114,245.52.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

2022-1438

Commission District(s): All
REN - Uninterruptible Power Supply (UPS) Systems (Annual Contract - 1st Renewal of 2 Options to Renew): Contract Nos.: 1251271 and 1251272 for use by the Department of Facilities Management (FM). These contracts consist of providing preventive maintenance (PM) services for UPS systems. Awarded to AC & DC Power Technologies LLC, and Power and Energy Services, Inc. Total Amount Not To Exceed: \$175,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

-Question TT: this is for the generators?

K Buford: this is for the UPS systems; they are used for generators, but also a lot of buildings - these make sure we don't have power surges that would destroy any of the equipment in the buildings. If we lose power, it helps to protect equipment throughout the buildings. But you are correct, every generator must also have these systems in place

-TT: Dentons sent us a grant opportunity to do solar and solar battery backup systems to enhance our resiliency. As we convert to solar and these initiatives it will save the County a lot of money

2022-1457

Commission District(s): ALL
CO - Change Order No. 1 to Contract No. 1274588 for Card Access (Keyscan) Installation, Maintenance and Repair (Annual Contract with 2 Options to Renew): for use by the Departments of Facilities Management (FM), Police Services (PS) and Watershed Management (DWM). This contract consists of the installation, maintenance and repair of all card access points. Awarded to Southeastern Security Professionals, LLC. Amount Not To Exceed: \$585,000.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 4/26/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Buford

Meeting Ended At: 2:08 PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC