



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Draft -Minutes

OPS-County Operations Committee

Tuesday, May 17, 2022

1:00 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 1:00PM

Attendees: Commissioners Davis Johnson, Bradshaw, Patrick, Terry

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Steve Bradshaw, and Commissioner Robert Patrick

I. MINUTES

2022-1619 Commission District(s): All Districts
Minutes for the May 3, 2022 County Operations (OPS) Committee Meeting;

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be approved. The motion carried by the following vote:

Yes: 2 - Commissioner Bradshaw, and Commissioner Patrick

Abstain: 1 - Commissioner Davis Johnson

II. DISCUSSION

Deteriorating Signage Strategy

-presentation provided by Director Lemke

-Question RP: your ask is a 6 year time frame. Is there a contractor that can get this done much faster?

R Lemke: we would probably be able to get a contractor to assist us; but to get these services done our crews would be able to react more quickly with the work done in-house; we will use contractors extensively

-Is it possible to get contractors to do the inventory and assessments, ramp up staff, so that we can do both?

R Lemke: absolutely, the last slide of the presentation speaks to that as well

-Question RP: PECS is working on sidewalk mapping; is that something the equipment could capture as well?

R Lemke: I think it's possible; if we were able to write up the scope to have the type of people look into that

-Question MDJ: with the infrastructure bill passed by Congress, there are earmarks that Congress and the Senators get now. Are there opportunities to get funds from the Federal Government?

-Question MDJ: regarding ARP funds, I would think that since some of our counts were related to COVID, some of our ARP funds could be used to get started?

-Question MDJ: regarding the requirements as to signage were relaxed, has a deadline since been implemented?

-Question MDJ: with the 50,000 signs needed across the County, would that include municipalities or is it just unincorporated? If installed in municipalities, would some costs be shared with the County?

-Question MDJ: can we use contractors or temporary workers to get some of these signs out?

-Question TT: the 50,000 also include street signs?

R Lemke: I'm not sure if that specifically includes street signs; that is one of the reasons needed to reenergize this program, to get an inventory

-Question TT: regarding traffic accidents, that is the most concerning to me. I wonder how much it costs to defend lawsuits R Lemke: I believe that is why FHA came up with the signage requirements in the first place. Many of the signs that can't be easily seen, especially at night, can lead to accidents

-Question TT: it seems we should phase that and focus on intersections that lead to accidents. There is a local news story that speaks to this in Decatur. Is there enough signage to begin with. I would encourage us to ask the DeKalb Police Department where these accidents are happening

R Lemke: I believe that re energizing this program would provide a snapshot of what's required. You're right, if I have a firm hired to take inventory, it will be more intelligent than going from one side of the County to the other; and look into areas where more serious issues occur and concentrate on those first

-MDJ: we will bring you back in a couple of months of where we are. The most important thing is to have inventory and know where we are. Secondly we would need to know if those 50,000 signs are inclusive of street signs - if not we would have to put that in. I would like to bring you back in a couple of months for an update

-additional information provided by COO Williams

-this is primer for what will be coming at midyear which is a funding for this strategy. We will also look for Congressional appropriations and other Federal funds. The guidance I've seen in the last 24 hours seems to be more expanded than what we received last year; we will review the specifics. Will it take 6 years? Maybe but hopefully not because we will have a lot of contracted resources standing shoulder to shoulder with us

-Question TT: we manufacture our signs - that includes street signs?

R Lemke: yes

-TT: if we manufacture our streetsigns, why can't we design our own street signs for our neighborhoods?

R Lemke: it could be done; there would have to be a lot of variance regarding what a neighborhood would like to see and would make it difficult for implementation

-TT: one of the criticisms of DeKalb County is that we don't create continuity and a sense of place. If we had a pre formatted template with customizable options, I believe that is one thing we can do to create a sense of place in our neighborhoods. We could integrate into the signs that we are replacing

-MDJ: that would be a policy discussion that we as the Commission should discuss; I like the continuity of signs; the brand should be DeKalb County and not a particular neighborhood; that's my opinion

-MDJ: thank you Director Lemke; if you could come back in 2 months with an update of funding for an inventory of our signs. Can we work to get a budget item to get an inventory done?

R Lemke: that is definitely part of the strategy; it is a commitment of funds and time, and it may take 6-9 months to get done

-Question RP: last year we had a discussion of guard rails along the roads. Commissioner Johnson had discussed reflectors. Could we have an update on guard rail replacement?

Z Williams: yes we will

-Question MDJ: could you tell us the difference between highways and the signage, do they interconnect?

R Lemke: If you're laying out designed for traffic control, both pavement markings and signage you know go hand in hand.

Generally in residential areas you're not going to see a whole lot of payment marketing because its not as necessary its more suitable for higher traffic areas.

-Further information provided by Director Lemke

III. AGENDA ITEM

Previously Heard Items:

2022-1543

Commission District(s): All Commission Districts
A Resolution of the DeKalb County Governing Authority to Adopt a Vision and Transition Plan for all library landscapes in DeKalb County by 2023

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 5/24/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-Commissioner Davis Johnson requests more information on the specifics of the agenda item

-information provided by Commissioner Terry

-MDJ: it will be my recommendation to defer for 30 days and come back to committee, so that Purchasing can give us a purchase item for this so that we will know what is included - the funding source, the plan, the implementation of the plan

-C Horner: a solicitation may take more than 30 days. If we do a full blown RFP, it usually takes about 6 months. We will provide a report back of where we are in 30 days

-TT: that is fine; we are looking to work with Purchasing to develop the scope and go through an RFP process. We can pass the resolution, and if COO Williams and CPO Horner are willing to work on the details that would be great

-MDJ: I would like more input from COO Williams; what type of unintended consequences may happen at different locations? I would like the administration sign in so that we have a total view of it

-SB: I'm fine making a motion to bring this back to committee in 30 days. When we hear it again, I would like to hear from our Library Director to discuss the ramifications of her staff and the ongoing duties that may be related to this work

-RP: looking at libraries, like the Embury Hills location, the fruitful garden may not be appropriate there but it may be appropriate at other County locations. I would ask that we make this not exclusively confined to library properties alone

-MDJ: I think that should be a decision for the Administration

-SB: motion to defer 30 days to the OPS committee

New Agenda Items:

[2022-1223](#) Commission District(s): ALL
CO - Change Order No. 1 to Contract Nos.: 1167962 and 1167964 for Decals for County Vehicles: for use by the Departments of Police Services (PS), Fire Rescue Services (FR) and Fleet Management. This contract consists of providing the production and installation of vinyl decals for County vehicles. Awarded to: AKO Signs, Inc. and Fru-Art Company, Inc. Total Amount Not To Exceed: \$132,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/24/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Gordon

[2022-1536](#) Commission District(s): 1 & 6
RA - Ratification to PO# 1288285 for Runway Incursion Mitigation - PDK 11 - Taxiway Improvements: for use by the DeKalb Peachtree (PDK) Airport. Consists of the removal and replacement of existing runway materials including replacement of runway lighting and markings as required to enhance airport safety. Recommend approval to ratify the project with Astra Group, LLC. Amount Not To Exceed: \$48,935.49.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/24/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Deputy Director Hunter Hines - PDK Airport

-Question MDJ: was this anticipated?

H Hines: that was not originally anticipated

-Question RP: regarding ratifications, what happened with this where it seems to be after the fact that the work has been completed?

H Hines: we ended up having some savings in the project which allowed us to put it toward the phasing change, and do that work in an expedited weekend. We didn't anticipate the overage beforehand. Now the finalized project has come up after the fact

-MDJ: I think this is the first ratification from the Airport since I've served; I would assume this doesn't happen often

[2022-1541](#) Commission District(s): ALL
SS- Sole Source for Cityworks Maintenance and Support for the Department of Innovation and Technology (DoIT). Consist of support and updates for the Cityworks software, which is currently being used by various county departments for their public asset and work management solutions. Awarded To: Azteca Systems LLC. Amount Not To Exceed: \$210,000.00

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/24/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-information provided by Director Matelski

[2022-1539](#) Commission District(s): ALL
LB-Invitation No. 21-101474 Purchase of Tires, Including Recapping & Repair (Annual Contract with 2 Options to Renew): for Public Works-Fleet Management. Consists of the purchase of new tires & tubes, tire recapping and/or repair services. Recommend award to the lowest, responsive and responsible bidders: Action Tire Co., Atlanta Commercial Tire, Best Drive Tire, LLC., J&R Tire, Inc., Nextire Commercial, Inc. & Southern Tire Mart, LLC. Total Amount Not To Exceed: \$3,350,000.00.

MOTION was made by Steve Bradshaw, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/24/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

-this item is currently in OIIA audit review

-SB: is there any urgency on this item; if there isn't I would wait until audit has reviewed

-SB: motion to approve pending audit review additional information

Meeting Ended At: 2:04 PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Bradshaw, and Commissioner Patrick

Barbara H. Sanders-Norwood CCC, CMC