



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Draft -Minutes

OPS-County Operations Committee

Tuesday, January 17, 2023

1:00 PM

Meeting Started At:1:03PM

Attendees: Commissioners Davis Johnson, Johnson, Long Spears, Terry

Present 3 - Commissioner Mereda Davis Johnson, Larry Johnson, and Michelle Long Spears

I. MINUTES

2022-2613 Commission District(s): All Districts
Minutes for the December 6, 2022, County Operations (OPS) Committee Meeting;
This agenda item was deferred to the OPS-County Operations Committee due back on 2/7/2023 .

II. STATUS UPDATE

Election Update

-information presented by Director Smith VRE

Question MLS: Is all data from the run-off and general?

Director Smith: Runoff only, we do provide general election reports.

Question MLS: Can you share those reports with me

Director Smith: Yes

Question LJ: Can you provide us a plan during off-election season regarding outreach, education, planning and other elements of engagement of this civic duty and the next election

Question MDJ: I am appreciative of your department and the board of elections in your work and ensuring access to voting, I wanted to ask regarding the signatories. If people cannot sign their names, if that is done on a mail-in ballot, I think the public should know if that is the proper process. In the provisional ballots, you discussed 75 had missing signatures, does your office follow back up, can you explain electronic signatures, can you cast a ballot electronically?

Director Smith: You cannot. Likely an electronic signature that was printed and mailed in. I agree with what has been said about education and understanding the nuances of the process.

MDJ: please come back in about 3 months regarding your education

Question TT: I echo the sentiment of the committee, I appreciate your professionalism and diligence this election cycle. I want us to continue your enchantments with lowering wait times by advertising advance voting. Did you think the high number of advance voters is because of the new difficulties with mail-in voting?

Director Smith: A combination of a few things, the time allowed to complete the mail-in process within the law and because we are not in the hardest part of the pandemic and people are more comfortable coming out to vote

Question TT: do you see this trend continuing, how would that impact our equipment needs?

Director Smith: Yes I think that trend of advance voting will continue, we will be making assessments of equipment adjustments accordingly.

TT: Suggest considerations of Office of Civic Engagement to help portal continuing election education

MDJ: we appropriate rate and not regulate, I don't want the board of elections to think of this interference

III. AGENDA ITEM

New Agenda Items

2022-2568

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 1208463 Inspection and Testing of Water Based Fire Protection Systems (Annual Contract with 2 Options to Renew): for use by the Department of Facilities Management (FM). This contract consists of providing inspection, testing, maintenance, and repair of existing water-based fire protection equipment throughout the County. This request is to increase contract funding. Awarded to: All-Star Fire, LLC. Amount Not To Exceed: \$62,000.00.

MOTION was made by Larry Johnson, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 1/24/2023. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Johnson

Abstain: 1 - Long Spears

-information presented by Kevin Buford, Deputy Director Facilities Management

Question LJ: Can we get an update to our deliberators

K Buford: We work with Risk management and Facilities to ensure they update to date, I can come back with a report Question MLS: I am will need to abstain because I am not up to speed on these needs

-additional information provided by Kevin Buford

2022-2639

Commission District(s): ALL

REN - Contract No. 1283053 Purchase, Delivery, Installation, Maintenance & Repair of Propane Fuel Tanks (Annual Contract - 1st of 2 Options to Renew): for use by Public Works-Fleet Management. This contract consists of purchasing and delivering propane gas to propane tanks at various locations in the County. This request is to exercise the 1st renewal option through February 28, 2024. Awarded to Blossman Gas Inc. of Georgia. Amount Not To Exceed: \$60,000.00.

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 1/24/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-information presented by Director Robert Gordon

2022-2581

Commission District(s): 1 and 6

Lease Amendment No. 6 to Contract No. 06-800202 with Mercury Air Center - Peachtree-DeKalb, LLC d/b/a Atlantic Aviation. There is no cost to the County.

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 1/24/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-information presented by Director Mario Evans

MLS: I don't have enough context on this and unless my members would like to defer, it I am going to have to abstain for now Question MDJ: This is a lease amendment for a ten-year extension - Is that how it is usually done?

ME: This is normal practice for larger corporate companies who are investing in the airport and have capital improvements they would like to do, in this one they are investing 21 million into the airport by building a larger Hangers to accommodate more aircraft housing. The revenue does come back to the County through personal property tax.

Question MDJ: I'd just like more information, can this be deferred?

Question LJ: is this an energy savings agreement?

ME: No, We can defer this is not time-sensitive

2022-2583

Commission District(s): ALL
CO - Change Order No. 1 to Contract Nos.: 1208002 and 1208003
On-Call Heating Ventilation and Air Conditioning (HVAC) (Annual Contract with 2 Options to Renew): for use by the Department of Facilities Management (FM) and Fire Rescue (FR). These contracts consist of providing on-call heating, ventilation, and air conditioning (HVAC) services for County-owned properties. This request is to add Fire Rescue and funding to Contract Nos. 1208002 and 1208003 through the remaining contract term. Awarded to: HVH Mechanical Partners, LLC and B&W Mechanical Contractor, Inc. Total Amount Not To Exceed: \$203,967.00.

MOTION was made by Larry Johnson, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 1/24/2023. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Johnson

Abstain: 1 - Long Spears

-information presented by Kevin Buford, Deputy Director Facilities Management

MLS: I don't have enough context on this and unless my members would like to defer, it I am going to have to abstain for now Question TT: All new HVAC we have will have all the correct ionization systems?

KB: that is correct, the pandemic showed us how much we need to upgrade a lot of the HVAC systems. We have included the ionizations and upgraded HPA filters for a higher level of protection. That is why we want Fire rescue to be apart of this contract.

Question TT: What is the filtration at the Airport?

KB: We have been working with the Airport to get upgrades. Historically the work between FM and PDK on HVAC systems has not been conducted but that relationship has been extended

Additional information provided by Director Evans

2023-0002

Commission District(s): 1 and 6
Proposed Sale of Permanent Easements to Georgia Department of Transportation over County owned property located on DeKalb Peachtree Airport.

MOTION was made by Larry Johnson, seconded by Mereda Davis Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 1/24/2023. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Johnson

Abstain: 1 - Long Spears

-information presented by Director Mario Evans

MLS: I will abstain again, I just don't have enough background to make a decision at this time

2023-0055

Commission District(s): All Commission Districts

The Center for Tech and Civic Life (CTCL), for planning and operationalizing safe and secure election administration infrastructure in DeKalb County

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 1/24/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-information presented by COO Williams, Terry Phillips

2022-2559

Commission District(s): ALL

REN-Repair of Equipment: All Automobiles, On-the-Road, Off-the-Road, Vehicles, Motorcycles, Trucks, Trailers & Motorized Equipment (Annual Contract-1st of 2 Options to Renew): Contract Nos.: 1280880, 1280705, 1280725, 1281594, 1280875, 1280727, 1280728, 1281062, 1280730, 1287534, 1280732, 1280878, 1280874, 1280877, 1280750, 1280879, 1280755, 1280769, 1281593, 1280774, 1280788, 1280790, 1281575, 1280793, 1280797, 1280798, 1281598, 1281063, 1281556, 1281069, 1281237, 1281162, 1281189, 1280881, 1280826, 1280837, 1281600, 1280838, 1281064, 1280839, 1280842, 1282743, 1280843, 1280867, 1280956, 1280955, 1280977, 1282382, 1280868, 1280869, 1280870, 1281068, 1280871m 1280872, 1281239 and 1280873 for use by Public Works-Fleet Management. These contracts consist of providing vehicle and equipment repairs from qualified and/or manufacturer dealers when the required repair is beyond the capability or expertise of Fleet Management personnel. This request is to exercise the 1st renewal option through February 28, 2024 and to add Fire and Rescue Services. Awarded to the below listed 56 vendors. Total Amount Not To Exceed: \$8,300,000.00.

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 1/24/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-information presented by Commissioner Davis Johnson

Question TT: Are we including fire and rescue services and their vehicles on this list? COO Williams: It also renews the additional contracts

Question TT: Are we still working to keep in-house maintenance available?

COO Williams: we aim to retain our in-house Staff but you are correct.

Question MLS: just to confirm, is this general maintenance?

COO Williams: That and other specific repairs, but it keeps them on the road

Meeting Ended At: 2:13 PM

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

Barbara H. Sanders-Norwood CCC, CMC