



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Draft -Minutes

OPS-County Operations Committee

Tuesday, May 2, 2023

1:00 PM

Meeting Started At: 1:00 PM

Attendees: Commissioners Davis Johnson, Long Spears, Johnson, Terry

Present 3 - Commissioner Mereda Davis Johnson, Larry Johnson, and Michelle Long Spears

I. MINUTES

2023-0498 Commission District(s): All Districts
Minutes for the April, 18, 2023, County Operations (OPS)
Committee Meeting;
MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

IV. AGENDA ITEM

Previously Heard Items:

[2023-0375](#)

Commission District(s): ALL
REN - Contract Nos.: 1294461, 1294463, 1294464, 1294465, 1294470 and 1294469 Purchase of Tires (Annual Contract-1st of 2 Options to Renew): for use by Public Works-Fleet Management. These contracts consist of the purchase of new tires & tubes, tire recapping and/or repair services. Awarded to Action Tire Co., Atlanta Commercial Tire, Best Drive Tire, LLC., J&R Tire, Inc., Nextire Commercial Inc. & Southern Tire Mart, LLC. This request seeks to exercise the 1st renewal option through June 30, 2024. Total Amount Not To Exceed: \$3,350,000.00.

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-a substitute agenda item was provided; the adjusted amount is not to exceed \$2,750,000

-information provided by Director Gordon

-LJ motion to approve substitute

New Agenda Items:

[2023-0397](#)

Commission District(s): All
CO - Change Order No. 9 to Contract No. 10-901833 Systems Maintenance and Support Agreement for Construction and Use Permits, Code Enforcement, Cashiering, Customer Services and Licensing: for use by the Department of Innovation and Technology (IT). This contract consists of the implementation of mobile capabilities. Awarded to Infor Public Sector, Inc. Amount Not to Exceed: \$98,765.00.

MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-information provided by Director Matelski

-Question LJ: how have we tested that all these systems will talk with each other?

J Matelski: we've been studying this component for over a year; the code compliance team made a determination that, there will be no new integrations required; additional information provided by Director Matelski

-Question LJ: have the people who will implement this tested this?

J Matelski: they haven't fully tested and implemented; part of the implementation, we would have that testing phase in June I believe. We have also seen this working in other jurisdictions

-Question LJ: Mr. Hardy have you seen this system?

-additional information provided by Director Hardy

-Question TT: regarding the system capabilities, will this allow the teams to document the video cameras and inspection devices regarding convenience stores?

Yes commissioner this system will include the cameras and systems across the board, and not just convenience stores

2023-0359

Commission District(s): ALL

CO - Change Order No. 1 to Contract No. 1279477 Microsoft (MS) Azure SCE Services: for use by the Department of Innovation and Technology (DoIT). This contract consists of piggybacking off the competitively let Statewide Contract (SWC) 99999-SPD-SPD0000060-0006 for the purchase of thirty-six (36) months of MS Azure SCE service credits to operate the County's business systems and data storage. Awarded to Dell Marketing, LP. Amount Not To Exceed: \$1,300,991.40.

MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-information provided by Director Matelski

-Question MLS: we discussed the need for more video; will this accommodate the additional video we will need storage for?

-responses provided by Director Matelski

-Question MLS: are there 36 more months on this contract?

J Matelski: this would still carry us through the 36 month term; this request today is for additional funding. Additional information provided by Director Matelski

-Question TT: is this referring to 360 additional cameras?

J Matelski: no it's not specific to the cameras, it is specific to licenses within the Azure tenant; additional response provided by Director Matelski

2023-0323

Commission District(s): ALL
RAT - Contract No. 1313602 Mailing Equipment, Supplies, and Maintenance (Statewide Contract No. 99999-SPD-T20271514-0001) (Multiyear): for use by the Department of Facilities Management (FM). This contract consists of the leasing of postage mailroom equipment. This request seeks to ratify the replacement contract executed under the new SWC for mailing equipment, supplies, and maintenance. Awarded to: Quadient, Inc. Amount Not To Exceed: \$115,091.40.
MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

Information provided by David Ford

Question TT: Is the mailroom used by all departments, including the BOC? Is there is a folding machine? Ford: Yes

2023-0433

Commission District(s): ALL
REN- Contract Nos.: 1296353, 1296358, 1296360, 1295907, 1296448, 1295914, 1296454, 1296417, 1296362, 1296020, 1296458, 1321602, 1296027, 1296365, 1296467, 1296559, 1296815, 1296651, 1295939, 1298227, 1296826, 1296828, 1295932, 1296472, 1295979, 1295933, 1296529, 1295934, 1295945, 1296668, 1295952, 1296803, 1296574, 1295957, 1296535, 1296957, 1296434, 1295975, 1300505, 1295981, 1296971, 1296829, 1295992, 1295997, 1296000, 1295994 and 1296008 Parts for Vehicles and Off-Road Equipment (1st Renewal of 2 Options to Renew): for use by Public Works-Fleet Management, Police Services, the Department of Fire & Rescue. These contracts consist of repair parts for all types of vehicles and equipment. This request is to exercise the 1st renewal option through June 30, 2024. Awarded to: below listed 47 vendors. Total Amount Not To Exceed: \$6,280,000.00.

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-Item currently under review OIIA

-LJ: Rec for Deferral

2023-0293

Commission District(s): ALL

LB - Invitation No. 22-101540 DeKalb County Courthouse Parking Deck Renovation Project (445 days): for use by the Department of Facilities Management (FM). Consists of repairs to concrete and steel beams, columns, connections, steel plates, expansion joints, waterproofing, new electrical LED lighting, inspection of existing panel boards, plumbing, HVAC unit, fire protection piping, etc. Recommend award to the lowest, responsive and responsible bidder: Restocon Corporation. Amount Not To Exceed: \$9,895,518.75.

MOTION was made by Larry Johnson, seconded by Michelle Long Spears, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 5/9/2023. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

-Item currently under review OIIA

Question TT: IS there any update regarding public art on the parking deck?

COO: We have not had any specific meetings to that, this item does not speak to that

-LJ: Rec for Deferral

III. DISCUSSION

Elections Outreach

-Information provided by Director Keisha Smith

Question MDJ: How many inactive voters do we have, and what is the process to become active?

Smith: Id estimate around 550,000 active voters. Most just need to show up and vote to resolve inactive status.

Question MSL: Can you expand on temporary and part-time staff needs?

Response provided by Director Smith

Question MSL: How does poll worker needs compare to previous years?

Response provided by Director Smith

Question MSL: what are the possible elections scheduled in June and September?

Response provided by Director Smith

Question TT: Can you give us an update on language expansion?

Smith: We have a resolution regarding that, and the board will take a vote on it next week. This would be in effect in 2024

Question TT: I would suggest the next language would need to be Arabic. What is preventing the Board of Commissioners from adding a new language; what law is preventing this?

Response provided by County Attorney

TT Request: County Attorney provide a memo on board abilities

Question MLS: Who manages VRE Communications?

Smith: We have a vendor that handles communications efforts.

Question MLS: can you expand on your community review efforts?

Response provided by Director Smith

Additional information provided by Vendor

Question MDJ: We've seen delays due to technology malfunctions. What's in place to resolve that?

Vendor: It's ready to set up and go.

Question LJ: I have a question about the size - do you need larger trucks now due to the size?

Smith: They would fit into current logistical operations. Additional information provided.

Question MLS: What about security?

Additional information provided by Director Smith

Question MLS: How will this improve accuracy and logic testing?

Vendor: It is more streamlined. Response provided by vendor

Director Smith: We are requesting 60 of these carts at a cost of roughly 2.2 million.

2021-2855

Commission District(s): All Districts

A Request to Consider Establishing County Website Update

Question TT: I wanted to get a better understanding on the customer experience aspect of the website and suggest including a pop up survey option for users, specifically residents, and adopt AI Chat bot to provide basic FAQs.

Matelski: We will take both those items under consideration.

CIP Projects List- OPS Jurisdiction

Information regarding Innovation & Technology CIP Projects provided by Director Matelski

Question MLS: Can we get additional information on PMO Support - I Don't see it here

Matelski: As of February that was the plan, we decided to move some of this to department budget. Additional information provided.

-MDJ: We will bring this to the next OPS Meeting

Meeting Ended At: 2:18 PM

MOTION was made by Michelle Long Spears, seconded by Larry Johnson, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Johnson, and Long Spears

Barbara H. Sanders-Norwood CCC, CMC